

The Rector



**POLITECNICO**  
MILANO 1863

In accordance with Law no. 168, 09.05.1989;  
In accordance with D.P.C.M. 30.04.1997 and subsequent amendments;  
In accordance with Law no. 240, 30.12.2010;  
In accordance with the MIUR Decree "Regulations containing the procedures for accreditation of PhD venues and programmes and criteria for the establishment of PhD programmes by accredited bodies" No. 45 dated 08/02/2013;  
In accordance with the Regulations of the Politecnico di Milano regarding PhD courses, issued with D.R. no. 159, 11/01/2018;  
In accordance with the Call prot. n. 191699 del 09/11/2021;  
In accordance with the availability of funds;  
Having noticed the need to expand tutoring activities and the maximum number of annual hours allowed;

## **HEREBY DECREES**

### **Art. 1**

The ranking will be published from the 20<sup>th</sup> of December 2021 at the following web address:  
<http://www.polimi.it/phd>

Students judged to be eligible will be called according to the needs of the PhD School or the PhD programmes of the Politecnico di Milano, based on availability of resources.

Eligible candidates can be called, to collaborate within the PhD Service according to the ranking order. They can also be called to work with a Politecnico di Milano PhD programme. In this latter case, preference will be given to candidates who are enrolled in the PhD programme where service will be performed.

***The places that, due to their peculiarity, must be reserved for students in possession of particular requirements (such as, for example, knowledge of a specific research topic, laboratory equipment, foreign language, a specific type of software, etc.) can be assigned in derogation from the ranking.***

When required, these students will be notified by e-mail or contacted by telephone regarding the beginning of the tutoring services, in accordance with the ranking order.

With a same score, gender balance is considered (the gender that prevails is the less represented one among candidates placed in higher positions of the same ranking list). In case of further equal result, the younger candidate will prevail.

PhD students have the right to refuse an assignment, keeping their positions in the ranking. If they refuse a second time they will forfeit their ranking.

### **Art. 2**

Tutoring work must not exceed **80 hours** a year and must be carried out within the Education Division - PhD School, or within one of the Departments of the Politecnico di Milano.

The services and related hours of work will be agreed with the personnel in charge of the facilities.

The remuneration is set at 20 Euro per hour and is exempt from income tax (IRPEF) and from the Regional tax on productive activities (IRAP).

Such work cannot under any circumstances be considered as subordinate employment and does not give rise to any rating for the purposes of state recruitment exams.

**The tutoring services will be carried out during the year 2022**, and will involve:

- assistance for new PhD students during the induction, with particular focus on International students
- assistance for new PhD students during the matriculation stages, with particular focus on International students
- taking part in training (as well as helping with PhD teaching)
- preparation of informative material
- assistance for PhD candidates with Department services
- **support for graduating students of Master's Degree courses (Lauree Magistrali)**

The University Administration may at any time take action to revoke assignment to the tutoring service, in the event that the requirements stated in art. 2 are no longer met or in the event of failure to comply with the duties connected with the type of work.

PhD students may cease to provide tutoring services by notifying the service supervisor.

In this case, the remuneration shall be proportionate to the work performed.

### **Art. 3**

All other provisions indicated in the Call for selection mentioned in the introduction, remain unaffected.

**THE RECTOR**  
**Prof. Ferruccio Resta**

*Signed digitally in accordance with the Digital Administration Code – Italian Legislative Decree 82/2005 as amended and supplemented, Art. 21, par. 1.2*

For information: [phd-events@polimi.it](mailto:phd-events@polimi.it)

This Call is also translated into English for informational purposes only. For the resolution of any disputes and for all legal purposes, only the Italian version is valid and effective between parties.